

**Oxford Academy & Central School Board of Education
Special Meeting
April 27, 2021**

Mr. O'Brien called the meeting to order at 6:00 p.m.

Call to Order

Mr. O'Brien led those present in the flag salute.

Flag Salute

Additions: 9.6 Authorize Participation with Broome County in a Request for Proposal for Medicare Advantage and Prescription Drug Benefit Services, 10.3 Approve Summer Reading and Math Program Staff, 10.4 Approve Ticket takers and Game Workers, 10.6 Approve Substitute Support Staff

**Additions/
Deletions**

Deletions: None

Present were Trustees: Timothy O'Brien, Julie Gates, John Godfrey, Nathaniel Emerson and Betsy Locke.

Present

Superintendent
Business Administrator
District Clerk

John Hillis
Joseph Gugino
Michele Rice

Visitors

None

Visitors

Reports/Presentations

Current 2020-2021 Budget Status – Mr. Gugino reviewed the district's current budget status noting the district is below predicted spending. He reported the district will receive 3.7 million dollars to utilize from March 2021 through September 2023, however the perimeters for spending have not yet been released. It is anticipated the funds will be required to support after school programs and gap achievement initiatives. Questar (state aid planning group) warned to keep spending sustainable as they are not confident New York State will come through to make up for the federal money that will soon disappear.

**2020-2021
Budget
Status**

Public Comment

None

Superintendent's Report

Camera Project – Mr. Hillis noted cameras have been completely installed in the middle school and bus garage. Installation is almost complete in the primary and high school.

**Camera
Project**

Fabrication Lab – Mr. Hillis stated the fab lab is coming along well. The flooring should be installed soon.

Communications

None

Board Committee Reports

Finance – Met March 15

Policy – Will be scheduled via Zoom

Buildings & Grounds – Met April 27.

Transportation – Scheduled to meet June 7 at 5:30 pm

Personnel – Scheduled to meet May 5 at 5:30 pm

**BOE
Committees**

Old Business

Mr. Godfrey made a motion, seconded by Mr. Emerson to approve resolution G05. Yes-5, No-0, Motion carried.

04-21(2) G05

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve amending the Oxford Academy & Central School Instructional Calendar for the 2020-2021 school year as follows, June 18, 2021 will be a give back day with no school, as presented.

**Amend
2020-2021
Instructional
Calendar**

New Business

None

Business Office

Mrs. Gates made a motion, seconded by Mrs. Locke to approve resolutions G1-G2 and G4-G6. Yes-5, No-0, Motion carried.

04-21(2) G1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Oxford Academy and Central School District Property Tax Report Card.

**District
Property
Tax Report
Card**

04-21(2) G2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the proposed Delaware-Chenango-Madison-Otsego BOCES Administrative Budget for the 2021-2022 school year in the amount of \$2,609,070.

**BOCES
Administrative
Budget**

04-21(2) G4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

**Extracurricular
Account**

March 2021 \$52,246.02

04-21(2) G5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for March 2021.

**Internal
Claims
Auditor
Report**

04-21(2) G6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board:

WHEREAS, Broome County will be issuing a Request for Proposals seeking a contract for Medicare Advantage and Prescription Drug Benefit Services for its retirees, and

WHEREAS, Broome County has proposed issuing a joint Request for Proposal with other interested municipalities pursuant to General Municipal Law § 119-o, and

WHEREAS, upon selection of the vendor each participating municipality will enter into its own contract with the vendor, and

WHEREAS, Oxford Academy and Central School wishes to participate in this joint request for proposals, now therefore be it,

RESOLVED, that Oxford Academy and Central School agrees to participate with Broome County and other participating municipalities in a joint request for proposal for Medicare Advantage and Prescription Drug Benefit Services for its eligible retirees, and be it

**Participate
In RFP
Medicare
Advantage
and Rx Drug
Benefit
Services**

FURTHER RESOLVED, that Oxford Academy and Central School understands that upon selection of a vendor the Oxford Academy and Central School will enter into its own contract with the vendor, and be it

FURTHER RESOLVED, that participation in this joint request for proposal does not obligate the Oxford Academy and Central School to enter into a contract with the selected vendor, and be it

FURTHER RESOLVED, that Oxford Academy and Central School agrees to provide Broome County any information required to develop the Request for Proposal including, but not limited to, census information of Medicare primary retirees including date of birth, gender and zip code. Copy of current Summary Plan Description and Benefit Summary along with this resolution, and be it

FURTHER RESOLVED, that once the RFP process is complete, Oxford Academy and Central School agrees to provide post RFP resolution and elect to opt in or out of participation in the selected vendors' MA or MAPD program.

FURTHER RESOLVED, that the Oxford Academy and Central School is authorized to execute any agreements, documents or papers as may be necessary to implement the intent of this resolution.

Mrs. Gates made a motion, seconded by Mrs. Locke to approve resolution G3. Yes-4, No-0, Abstained-1 (Mr. Godfrey), Motion carried.

04-21(2) G3

BE IT RESOLVED: that the Oxford Academy & Central School District Board of Education does hereby cast one vote for **John Godfrey**, one vote for **Cindy O'Hara**, and one vote for **Vanessa Warren** to fill the vacant seats for the position of board member of the Delaware-Chenango-Madison-Otsego BOCES Board of Education.

**BOCES
BOE
Members**

Personnel

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve resolutions C1-C4. Yes-5, No-0, Motion carried.

04-21(2) C1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby agree to create one full-time position of Digital Fabrication Lab Manager, as per presented contract, effective start date of July 1, 2021.

**FT Digital
Fabrication
Lab
Manager**

04-21(2) C2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby agree to create one full-time position of Special Education Teacher, effective September 1, 2021.

**FT Special
Education
Teacher**

04-21(2) C3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointments for the 2021 Summer Reading and Math Program, per salary noted.

**Summer
R & M
Program
Staff**

Teachers \$1,920.00

Christine Callea
Katie Cirello
Joni Eaton (Art)
Anthony Giglio

Aides \$1,450

Deborah Copeland
Melissa Gross
Christine Hinman
Kathryn Hofmann (*pending fingerprint clearance*)

Barbara McNitt
Teresa Morrison
Brittany Palmer
Heather Pizza
Renaë Ruff

Melanie Martino
Stacey Whaley

Office \$2,300.00
Michelle Williams

Program Registered Nurse \$1,920.00
TBD

Program Coordinator \$2,529.00
Uday Mukhlis

Sports Helpers \$720.00
Annick Donahue
Corbin Henry

04-21(2) C4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve payment for services offered, to those whom qualify, during sporting events, including but not limited to, ticket taking, score keeping and/or crowd control, for the 2020-2021 school year to the following individuals:

**Ticket
Takers/
Score
Keepers**

Kathleen Anderson	Charmaine Barrows	Margo Barrows	Michael Beckwith
Susanna Colquitt	Hope Crawford	Booker Davis	Jennifer Davis
Timothy Davis	Irene DeJager	Matt Dorman	Joni Eaton
Jane Ford	Tim Fowlston	Christine Hinman	
Cathie Heggie	Kathleen Hodge	Katherine Kappauf	
Megan Kappauf	John Knapp	Kaitlyn Korver	
Ann Loomis	James (Woody) Loomis	Kimberly Marshman	
Judith Moore	Kimberly Murrer	Denelle Northup	
Christine Oliver	Elly Powers-Leech	Teresa Quigley	
Michele Rice	Christopher Rovente	Kathleen Ryan	
Brenda Seiler	Ken Seiler	Rachel Seiler	
Karen Selden	Robert Shimer	Troy Smith	
Kelly Stark-Spence	Todd Tefft	Theresa Woodford	

Mrs. Gates made a motion, seconded by Mrs. Locke to approve resolutions UC1-UC2. Yes-5, No-0, Motion carried.

04-21(2) UC1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Robert Davidson** to the position of Custodial Worker subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, effective April 28, 2021, at an hourly rate of \$12.50. (Vice: C. Davenport)

**Custodial
Worker
R. Davidson**

04-21(2) UC2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2020-2021 school year.

**Substitute
Support
Staff**

Audrey Clinton	-	Registered Nurse (school) PT Sub, effective May 1, 2021
Cynthia Solyian	-	Registered Nurse (school) PT Sub, effective May 2, 2021

Planning

Mr. O'Brien noted the following reminders.

- May 5 – BOE Personnel Committee Meeting, 5:30 pm
- May 5 – Annual Budget Information and BOE Meeting, 6 pm

Reminders

Public Comment

None

BOE Member Comments/Concerns

Mr. Godfrey announced moving forward with Arbor Day on the park. They will hand out half of the trees they normally do. Students will not be participating. He noted donating trees to a special education teacher at BT BOCES. Also, there's no update on the possible tree grant because the Village Tree Board has not met since COVID started.

**BOE
Comments**

Mrs. Locke noted the BOCES Arts and Education Program will reimburse the district \$26,000 because programs were not able to be utilized in 2020 due to COVID.

At 6:23 p.m., Mrs. Gates made a motion, seconded by Mr. Emerson to enter into executive session for the purpose of the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried.

**Executive
Session**

Mrs. Gates made a motion, seconded by Mrs. Locke to appoint Mr. Hillis Clerk Pro Tem. Yes-5, No-0, Motion carried.

**Clerk Pro
Tem**

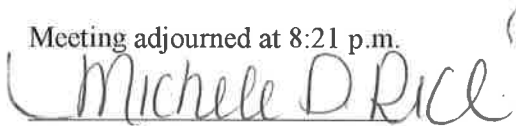
At 8:20 p.m., Mrs. Gates made a motion, seconded by Mr. Emerson to come out of executive session.

**Come out of
Executive
Session**

There being no further action to come before this Board, Mrs. Gates made a motion, seconded by Mr. Godfrey to adjourn. Yes-5, No-0, Motion carried.

**Meeting
Adjourned**

Meeting adjourned at 8:21 p.m.



Michele D. Rice
District Clerk